



Finance Committee

June 7, 2010

5:45 PM

Minutes

Call to order: Mrs. Rush-Ekelberry called the meeting to order at 5:45pm.

Roll Call: Present for roll call was Mrs. Rush-Ekelberry, Mr. Donahue, Dr. Bender
Also in attendance: Mayor Ebert, Nanisa Osborn (Finance Director), Matt Peoples (Public Works Director) and Chris Strayer (Development Director)

Motion to approve minutes of the May 3rd, 2010 Finance Committee meetings made by Mr. Donahue; seconded by Dr. Bender.

VOTE: **AYES:** **Mr. Donahue, Dr. Bender, Mrs. Rush-Ekelberry, Mr. Deeds**
 NAYS:
 Motion Carried.

Pended Items: None

New Items for Discussion

10-09 Amendment to the 2010 Appropriation Ordinance

Ms. Osborn is asking that three accounts be amended. The first is the Tax Delinquent Land Advertising. This is money that is withheld directly by the County Auditors and it has to do with advertising those properties that have not paid their real estate taxes. The second is election expense and it was higher this year than in the past by about \$1500. The third is the state operating fees for the wastewater treatment plant. They have changed the calculation slightly and as a result, we are short about \$300. Discussion ensued regarding if there are more appropriation changes anticipated this year.

Dr. Bender will sponsor the legislation.

10-10 2011 Budget

Ms. Osborn stated that this is a balanced budget, meaning the general fund is balanced. Some special revenue funds are not, but that is not uncommon. Highlights are as follows...

- General Fund revenue is increasing slightly over 2010 due to slight increases in building permits, income tax revenue and investment income.
- Water & Sewer rates have been increased as per the ordinance passed this year.
- Gender Road improvements grant / cost have been worked out in the 2011 budget. (Planned improvements were discussed)
- Small increase to employees in wages
- Three new or currently unstaffed positions are included. 1. Human Resources Coordinator
2. Part-time receptionist 3. Part-time Human Resources employee

- Both Senior Transportation drivers are back in the budget.
- Capital projects has \$20,000 in Parks; \$80,000 for two tennis courts; \$30,000 in trees; paint one of the pools; \$575,000 for Gender Road, alleys, ramps and sidewalks; improvements to Town Hall; fencing Public Works complex; possibility of security cameras.
- Plow will be bought for the new truck.
- New tractor must be bought.
- Leak detection equipment for the water department.
- Roof repairs for the Water Treatment Plant office.
- Tower maintenance continues
- Phosphorus studies and I&I work
- Water Plant heating and ventilation issued will be addressed.

A debt spreadsheet, staffing and salary analysis was included in the agenda packet. Mrs. Rush-Ekelberry will sponsor the legislation.

10-11 AN ORDINANCE TO AUTHORIZE THE MAYOR AND FINANCE DIRECTOR TO ENTER INTO A CONTRACT FOR THE REHABILITATION OF MANHOLES AND SEWER MAINS

Mr. Peoples stated that this was in Service Committee in May. At Old Creek Lane and Gender Road, there are two manholes that are deteriorating. There will be a manhole lining system installed to keep that from deteriorating further. The contract is not to exceed \$20,000 and will cover what we have to do.

Mr. Deeds will sponsor this legislation.

Development Director's Report:

Mr. Strayer stated that at the last CWICC meeting, the lack of available funding mechanisms was discussed by area banks. Many lease leads come in but we don't have leasable space. Developers are willing to build, but banks won't finance spec buildings. The discussion was good but not productive.

Mr. Strayer also had a meeting with Violet Township where they ended up discussing the CEDA agreement. They discussed that now would be a good time to put together a sub-committee with members from the Village and Township and look at the agreement to see if any updates need to be made.

Finance Director's Report:

Ms. Osborn discussed the Sheriff's Agreement for September 1st, 2010- August 31st, 2014. She hopes that she will have a finalized agreement by Monday at the Safety Committee meeting. All points have been agreed upon; they are just working out the dollars.

We have met with Waste Management a few times and are still in talks. An agreement will hopefully come out in early July.

The Charter Review Commission has finished and will bring the final recommendations to council for first reading on June 21st. They will be available for questions on July 6th before the Council meeting.

Parks Advisory Committee may be coming to Council that night as well, to present their recommendations.

There will also be a Public Hearing for 2011 Budget on July 6th at 6:30 PM

Other Business:

Next Meeting will be July 6, 2010 at 5:45 PM

Mr. Deeds moved to adjourn this meeting of the finance committee and was seconded by Dr. Bender.

VOTE: **AYES:** **Mr. Donahue, Dr. Bender, Mrs. Rush-Ekelberry, Mr. Deeds**

NAYS:

Motion Carried.

Meeting adjourned at 6:35pm.